

# South High School 7-12

## 2024 – 2025

### Student Handbook



**1160 Ann Street  
Columbus, Ohio 43206  
614-365-5541 (Office)  
614-365-5538 (Fax)**

Christy Nickerson  
Nolicka Robinson  
Ivory M. Hister  
Bao Lam  
Latanya Foshee-Hatton  
Adam Ellis

Principal  
Assistant Principal  
Assistant Principal  
Assistant Principal  
Assistant Principal  
Athletic Director



## **South High School Mission Statement**

Through meaningful *learning* experiences our students will *build* strong connections to the Southside Community AND *graduate* with multiple options after graduation.

### **WELCOME BULLDOGS!**

Congratulations! You are now part of a long and distinguished Southside tradition.

South High was founded in 1899. The current building on Ann Street was dedicated in 1927. South High was renovated and rededicated in 2009.

Over 30,000 students have graduated from the South and you will as well!

Everything you need to have a successful academic experience is available here at South 7-12. The staff and administration of South 7-12 are committed to:

- Making sure you are highly educated, prepared for leadership and service and empowered for success as a citizen in a global community.
- Maintaining and expanding your abilities.
- Strengthening your skills and talents.
- Exploring new academic realms.
- Nurturing your minds.
- Providing you with opportunities to grow, develop, and contribute to your community.

Your career at South 7-12 will prepare you for future endeavors.  
Remember the strength of the bulldog nation lies between your ears.

Nickname: Bulldogs  
Colors: Blue and Gray  
League: Columbus City League

**Have a PREMIER YEAR!**

**ALMA MATER**

*TO THEE OUR DEAR OLD SOUTH*

*WE RAISE THIS GLORIOUS SONG*

*FOR BATTLES FOUGHT AND VICTORIES WON*

*BY NOBLE HEARTS AND STRONG*

*HAIL TO OLD SOUTH HIGH*

*OH! SHOUT HER GLORIOUS NAME*

*FAR DOWN THE AGES*  
*WE'LL SING HER SONG OF FAME*  
*HAIL TO HER HEROES*  
*WHOSE STRENGTH WILL NEVER FAIL*  
*TO GRAY AND BLUE WE'LL ALL BE TRUE*  
*HAIL! SOUTH HIGH, HAIL!*



# BULLDOG



## FIGHT SONG

*CHEER FOR THE BLUE AND GRAY*

*CHEER THEM ALONG THE WAY*

*ONWARD TO VICTORY*

*MAY WE WIN OUR GAME TODAY*

*RAH! RAH! RAH!*

*CHEER FOR THE BLUE AND GRAY*

*LONG MAY THEY REIGN SUPREME*

*SHOUT 'TIL THE ECHOES RING*

*FOR THE GLORY OF OUR TEAM*

*YEA! SOUTH!*

## **South High Creed**

**We, the students at South  
High are prepared, dedicated  
and engaged in learning,  
We are respectful, on time,  
dressed for success and  
confidence.**

**We are committed to being  
global thinkers and leaders of  
tomorrow.**

**We are, South High  
We are, South High  
We are, South High**

## **South HS Staff Roster 2024-2025**

1160 Ann Street  
Columbus, Ohio 43206  
**MAIN OFFICE #: 55541**  
School Fax#: 365-5538

Staff	Room	Title
Adams-Hunt, Melissa	LMC	Librarian
Adp PE	Gym	Physical Education - MD
Allmon, Paul	201	JROTC
Alter-Sorin, Jordan	315	MS 8th Grade Social Studies
Nurse	186	Nurse
Ashley, Jaionna	219	HS Special Ed – MD Instr. Assist.
Baker, Justin	325	MS Math
Bassiouny, Alejandro	318	MS Science-8th Grade
Bauer, Catherine	216	HS Special Ed –MD
Beard, Roxanne	236	Matriculation Specialist
SSO Berry	241	2nd Floor Security Office
Blackwell, Symonne	224	ELA - 9th Freshman Connect
Blakeman, Tamatha	180	ELA - 12th Grade
Botkins, Zac	170	HS English – 11th Grade

Bowling, Patrick	317	MS Math/Science – 8th Grade
SSO Bowman	Library	1st Floor/Front Door (rotate)
Brown, Christie	Stage office	CCRC
Building Substitute	230B	Academic Intervention
Cafeteria	147	Chef Boyardee
NCH Clinic	135	Nurse Practitioner
Cligrow, Wendy	305	HS SPED HI Math
Cobb, Stephany	117	HS School Counselor (He-Pa)
Coffey Diehl, Janis	306	MS ELA/Social Studies – 8th
Conference Room	107	Main Office Conference Room
Cook, Matthew	174	Math - Algebra II
Costello, Anna	304	HS Special Ed – ED
Christopher, Ivan	332	Sociology/Law/Amer. History
Cusick, Stacey	106	NCH Wellness Health Service
Devlin, Judi	304A	HS SpEd – HI (ELA/SS)
Dillard, Kim	215	Career Technology Ed./Business
Ebersole, Gayla	119	Orchestra (periods 7/8 only)
Ellis, Adam	140	Library Conference Room
Fabian, Gretchen	186	Nurse
Foster, Christopher	301	Chorus/General Music
Fowkes, Nicholas	229	Gov't
Fruth, Dr. Larry	207	Health
Fuentes, Christine	331	Spanish
Gala-Crowder, Lee	116	HS) School Counselor (A-Ha)



Godsey, Seymonne	104	Secretary II
Griffin, LaShaunna	321	Communities in School
Gresham, Ryan	138	I Know I Can
Haman, Stacie	214	English II
Hatton, LaTanya	173	Assist. Principal – 11th & 12th
Hinkey, Alexandra	227	HS Algebra 1
Hister, Ivory	320	Assistant Principal – 9th Grade
Igwebuike, Theresa	115	Social Worker
Ivan, Christopher	332	HS Science
Jackson, Angelique	186	Nurse
Joyce, Jahmal	344	Art
Kaiser, Kyle	307	Special Ed – Instr. Assistant
Kane, Meg	135	NCH Behavioral Health Nurse
Kellett, Stephen	213	SS - 10th Grade
Keuchler, Charlette	168	CCP Coordinator/AVID
Kinney, Lynn	102	Record Secretary
Kitchen	Kitchen	Kitchen
Knecht, Julie	Library	Gifted/Talented Coordinator
Lam, Bao	210	Assistant Principal 10th
Lehotsky, Amy	230A	Computer Graphics/Art
Lucius, Kathleen	323	MS Special Ed – 7 Lang. Arts/SS
Mack, Ryan	329	Science - 7th Grade
Matlack, Keith	Tutor	Intervention Specialist Tutor
Meeks, Lavina	171	Family Ambassador

McCoy, Orlando	GYM 3	MS - Physical Education
McCruder, Warren	Attendance Office	Parole Officer
McKnight, Jennifer	172	HS Biology
McMacken, Scott	139	Bulldog's Calm Room (SEL)
Merriman, Chloe	330	MS ELA/Enrichment – 7th Grade
Miller, Charity	314	MS SpEd – 8th Grade English/SS
Miller-Johnson, Sherry	307	Instruction Assistant
Mollmann, Stacy	230C	CTE/Business
Munnerlyn, Tracey	216	HS Special Ed - MD Instr. Assist.
Neiderhiser, Courtney	219	MD Teacher
Nickerson, Christy	108A	Principal
Noble, Eric	223	MWH/Global/Am. History
Okeyinka, Kathy	147	Cafeteria Manager
Orlins, Andrew	143	School Psychologist
Owen, Paul	178	HS Biology 10/Anatomy & Phys.
Page, Anna	175	HS Chemistry/Phy. Science
Palmer, Amanda	236	Matriculation Coach
Persi-Roberts, Taiyah	327	Ela/SS - 7th Grade
Price, Delores	323	MS Intervention Specialist 7 grade
Ramsey, Debra	171	Family Ambassador
Ramsey, Madeline	Lib room	Speech/Language Pathologist
Reeves, James	29	Custodian - 3rd Floor
Risor, Susan	206	Geometry
Robinson, Nolicka	311	Middle School Assistant Principal

Romano, Julia	205	HS World Hist/10th Honor English
Rose, Lisa	308	MS Counselor
Ross, Lacey	316	MS ELA/AVID - 8th grade
Ross, Markita	225	HS ELA/9th Honor English
Sage, Michael	319	MS Math – 8th Grade
Sanderell, Hannah	102	Attendance Secretary
Schopis, Nick	326	MS Social Studies - 7th Grade
Sewell, Anthony	119A	Music/Instrumental/Band Director
Sheehan, Jenna	204	Intervention Specialist
Sheffy, Yasmin	307	MS- MD
Simmons, Sierra	7	In School Suspension
Stiak, Amy	324	MS Math/Enrichment 7 Grade
Teacher's Lounge 1	148	Cafeteria
Teacher's Lounge 2	237	2nd Floor
Teacher's Lounge 3	338	3rd Floor
Thigpen, Sharee	114	(HS)School Counselor (Pe-Z)
Thomas, Keith Choi	204	Intervention Specialist
Thomas, Tony	129	Music Tech/General Music
Turner, Gary	314	MS Special Ed - ED 7/8
Ventruella, Allison	345	Ms/Hs - ART
Wagner, Kyle	305	HS SPED HI ELA
Warren, Adam	30	Head Custodian
Wilkins, Frances	30	Custodian - 2nd Floor
Williams, Carrie	30	Custodian - 1st Floor

Williams, Tonya	304	HS Special Ed – ED Instr. Assist.
Wilson, Kim	104	Treasurer
SSO Witcher	328	Safety and Security Officer
Witcher, Michelle	307	Instruction Assistant
Yates, George	219	HS Special Ed – MD Instr. Assist.
Young-Pearson, Carla	322	MS- Intervention Specialist
Zumock, Benjamin	201	JROTC
Vacant	143	Special Ed Coordinator
SSO - Vacancy	321	3rd Floor Security Office
Vacant	177	Science - 9th Grade

## South Sports 2024-2025



<u>FALL SPORTS</u>	<u>WINTER SPORTS</u>	<u>SPRING SPORTS</u>
<b><u>Football</u></b> – Adam Warren <b><u>Assistant Coaches</u></b> - Patrick Bowling; Maurice Harrell; Cornelious Harris; Antonio Hill Karl Sharpe	<b>Basketball Boys</b> – Ramon Spears Zolly Hawthorne Marvin King	<b>Boy's Tennis</b> - Ramon Spears

<b><u>Girls XC</u></b> – Courtney Neiderhiser	<b>Basketball Girls</b> - Patrick Bowling	<b>Baseball</b> – George Yates II
<b><u>Boys XC</u></b> - Ramon Spears <b><u>Assistant Coach</u></b> - Zolly Hawthorne	<b>Girl's Bowling</b> - George Yates	<b>Boy's Track &amp; Field</b> – Beverly Tate
HS Boy's & Girl's Soccer - Eric Obenauf <b><u>Assistant Coach</u></b> – Seymonne Godsey	<b>Boy's Bowling</b> -Trey Walker	<b>Girl's Tennis</b> - Christopher Bond Jr.
<b><u>Girl's Volleyball</u></b> - Charlette Keuchler <b><u>Assistant Coach</u></b> - Beverly Tate	<b>MS Basketball-Boys</b> – Adam Warren	<b>Girl's Track &amp; Field</b> - - Charlette Keuchler
<b><u>MS Soccer</u></b> – Vacant	<b>MS Girl's Basketball</b> - Vacant	<b>MS Boy's Baseball</b> - Adam Warren
<b><u>Drill Team</u></b> – Jaionna Ashley <b><u>Assistant Coach</u></b> - Teneeyah Hale	<b>MS Girl's Volleyball</b> - Vacant	<b>MS Softball</b> – Taylor Morris
<b>HS Softball</b> - Danielle Meyer	<b>Boy's Volleyball</b> - Diana Nguyen	
<b><u>Strength &amp; Conditioning Coach - Greg Harrison</u></b>		

***\*Middle School Students are not permitted to attend  
High School Athletic Events without parent or  
guardian supervision!!***



## **Football**

8/23/24 @ Celina 7:00PM  
8/29/24 @ Centennial 7:00PM  
**9/5/24 Belmont 6:00PM**  
**9/13/24 West 7:00PM (HOMECOMING)**  
9/20/24 @ Walnut Ridge 7:00PM  
**9/27/24 Independence 7:00PM**  
10/3/24 @ Eastmoor 7:00 PM  
10/11/24 @ Briggs 7:00 PM  
**10/18/24 Africentric 7:00 PM (SENIOR NIGHT)**  
10/24/24 @ Marion-Franklin 7:00PM

## **Soccer**

8/20/24 Linden-McKinley 5:30 PM  
8/22/24 Beechcroft 5:30 PM  
9/3/24 @ Briggs 5:30 PM  
**9/6/24 West 5:30 PM**  
**9/10/24 Marion-Franklin 5:30 PM**  
**9/12/24 Northland 5:30 PM**  
9/17/24 @ Walnut Ridge 5:30 PM  
9/19/24 @ Independence 5:30 PM  
9/26/24 @ International 5:30 PM  
**10/7/24 Delaware Christian 5:30 PM**  
**10/12/24 Cristo Rey 6:00 PM**

- Home Games Are Bolded
- Cash Gate will also be available

JOIN US FOR EXCITING  
BULLDOGS ACTION THIS  
SEASON!

## **Volleyball**

8/20/24 Eastmoor 7:00 PM  
8/22/24 @ Africentric 7:00 PM  
**8/27/24 Independence 7:00 PM**  
8/28/24 @ Walnut Ridge 7:00PM  
9/3/24 @ Marion Franklin 7:00 PM  
**9/5/24 Briggs 7:00 PM**  
9/9/24 @ Linden-McKinley 7:00 PM  
**9/10/24 West 7:00 PM**  
9/12/24 @ Eastmoor 7:00 PM  
**9/17/24 Africentric 7:00 PM**  
9/19/24 @ Independence 7:00 PM  
**9/24/24 Walnut Ridge 7:00 PM**  
**9/26/24 Marion Franklin 7:00 PM**  
10/1/24 @ Briggs 7:00 PM  
10/3/24 @ West 7:00 PM  
**10/7/24 East 7:00 PM**  
10/8/24 @ Beechcroft 7:00 PM

**(JV Start at 5:30 PM)**

**Support our team. Get  
your tickets now!**



## **SOUTH HIGH SCHOOL 7-12 SCHOOL BELL SCHEDULE..**

<b>PERIOD</b>	<b>START TIME</b>	<b>END TIME</b>
<b>1ST</b>	<b>7:30</b>	<b>8:19</b>
<b>2nd</b>	<b>8:23</b>	<b>9:12</b>
<b>3rd</b>	<b>9:16</b>	<b>10:05</b>
<b>4th</b>	<b>10:09</b> <b>11th &amp; 12th grade lunch</b>	<b>10:58</b> <b>11th &amp; 12th grade lunch</b>
<b>5th</b>	<b>11:02</b> <b>7th and 8th grade lunch</b>	<b>11:51</b> <b>7th and 8th grade lunch</b>
<b>6th</b>	<b>11:55</b> <b>9th &amp; 10th grade lunch</b>	<b>12:44</b> <b>9th &amp; 10th grade lunch</b>
<b>7th</b>	<b>12:48</b>	<b>1:37</b>
<b>8th</b>	<b>1:41</b>	<b>2:30</b>

**All Students will be released at 2:30 pm by the dismissal Bell**

- 4<sup>th</sup> Period will be the lunch period for 11<sup>th</sup> and 12<sup>th</sup> graders
- 5<sup>th</sup> Period will be the lunch period for 7<sup>th</sup> and 8<sup>th</sup> graders
- 6<sup>th</sup> Period will be the lunch period for 9<sup>th</sup> and 10<sup>th</sup> graders





# 2024-2025

## Traditional School Year Calendar

JULY 2024							AUGUST 2024							SEPTEMBER 2024							OCTOBER 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

NOVEMBER 2024							DECEMBER 2024							JANUARY 2025							FEBRUARY 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2	1	2	3	4	5	6	7			1	2	3	4	5							1
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31		23	24	25	26	27	28	

MARCH 2025							APRIL 2025							MAY 2025							JUNE 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30					

	All Schools Closed for Staff and Students		Schools Closed for Students; Professional Development Day		30-Minute Early Dismissal
	First and Last Day of School for Students		Schools Closed for Students; Records Day		End of Quarters

Aug. 19-20	Professional Development Days Students Not in Attendance	Feb. 5	Professional Development Day Students Not in Attendance
Aug. 21	First Day for Students	Feb. 17	All Schools Closed Compensatory Day for Parent Conferences
Sept. 2	All Schools Closed - Labor Day	Mar. 5	Professional Development Day Students Not in Attendance
Sept. 18	Professional Development Day Students Not in Attendance	Mar. 21	End of Quarter 3
Oct. 18	Professional Development Day Students Not in Attendance	Mar. 26	Records Day Students Not in Attendance
Oct. 22	End of Quarter 1	Apr. 17	30-Minute Early Dismissal
Oct. 23	Records Day Students Not in Attendance	Apr. 18-25	All Schools Closed - Spring Break
Nov. 5	Professional Development Day Students Not in Attendance	May 7	Professional Development Day Students Not in Attendance
Nov. 25-29	All Schools Closed - Wellness Week Compensatory Day for Parent Conferences	May 26	All Schools Closed - Memorial Day
Dec. 20	30-Minute Early Dismissal	May 29	Last Day for Students
Dec. 23 - Jan. 3	All Schools Closed - Winter Break	May 30	Records Day Students Not in Attendance
Jan. 17	End of Quarter 2	June 19	All Schools Closed - Juneteenth
Jan. 20	All Schools Closed - Martin Luther King Jr. Day		
Jan. 21	Professional Development Day Students Not in Attendance		
Jan. 22	Records Day Students Not in Attendance		

The 2024-2025 Columbus City Schools Academic Calendar is subject to revision due to emergencies created by severe weather, energy problems, or other public calamities that force the cancellation of classes.





## **Important Information**

### **Student Arrival:**

- **Doors will be unlocked at 7:00 AM**
- **All students will enter the building using the front door on Ann Street.**
- **No students will be admitted into the building at any other doors.**
- **Breakfast will be served at 7:00 - 7:20 AM**
- **MS students will move to the GYM and remain until the MS staff retrieves them.**
- **HS will sit in the cafeteria until released by staff supervision.**
- **11/12 grade are to use the cafeteria nearest to the windows.**
- **9/10 nearest to the concession stand.**

- HS will begin a gradual release around 7:20 AM.
- MS will be released according to their HR Teachers.
- The designated staff will admit all students arriving after 7:30 AM(tardy) at the tardy table. You will receive a pink slip and report to your assigned class. Please do not loiter in the bathroom or hallways.
- All food will be consumed in the cafeteria.

**Lunch Protocol: NO FOOD DELIVERY(DOORDASH, UBER EATS, ETC..) ARE PERMITTED.**

- Students will enter and be seated.
  - 4th Period - 11th and 12th
    - 11th/12th grade will report to the cafeteria.
    - Students are not allowed to leave the cafeteria with a written pass.
  - 5th Period-MS
    - The 8th grade will eat for the first 20 minutes and report to their assigned class.
    - The 7th grade will remain in their assigned classes until they are escorted to the cafeteria. The students will eat the last 20 minutes of the lunch period.
  - 6th Period-10th and 11th
    - 9th/10th grade will report to the cafeteria.
    - Students are not allowed to leave the cafeteria with a written pass.

**Student Dismissal:**

All students will exit via the front doors, staff parking lot doors, or the cafeteria parking lot doors.

**Students are not permitted to open exterior doors at any time. Failure to comply with this will result in severe consequences.**

### **EMERGENCY DRILLS:**

Your safety is one of our top priorities. As such, we will conduct monthly drills to ensure your safety in a crisis. Fire drills, tornado drills and safety drills will be conducted throughout the year. Follow the directions of your teachers.

### **FIRE DRILL INSTRUCTIONS**

1. TEACHERS SHOULD HAVE REVIEWED THE EXIT PLAN WITH THE STUDENTS.
2. A FIRE ALARM WILL SOUND IN THE EVENT OF POSSIBLE FIRE DANGER.
3. TEACHERS SHOULD CALMLY, QUICKLY, AND QUIETLY MOVE THEIR CLASSES TO THEIR ASSIGNED STATION (LISTED BELOW) OUTSIDE THE BUILDING.

### **STATION ASSIGNMENTS**

#### **STATION #1: FLAG POLE IN FRONT OF SCHOOL ON ANN STREET.**

**ROOMS:** 102, 103, 104\*, 105, 106, 107, 108, 120, 135, 176, 177, 186, 201, 202, 204, 236, 241, 301, 302, 304, 305, 306, 314, 328, 331, 332, 338, 344, 345

#### **STATION #2: TENNIS COURT/WRONG WAY TRAFFIC SIGN ON ANN STREET.**

**ROOMS:** 007, 027, 029, 102, 168, 170, 171, 172, 173, 174, 175, 177, 178, 180, 223, 224, 225, 226, 227, 228, 229, 230A, 230B, 230C, 326, 327

#### **STATION #3: STOP SIGN AT THE CORNER OF ANN AND STEWART STREETS.**

**ROOMS:** 113, 114, 115, 116, 117, 118, 119, 121, 122, 123, 124, 125, 128, 129, 136, 138, 139, 140, 141, 142, 143, 144, 205, 206, 207, 210, 213, 214, 307, 308, 315

#### **STATION #4: STEWART STREET AND ALLEY (TEACHERS PARKING LOT).**

**ROOMS:** 215, 216, 217(NCH), 219, 003, 311, 316, 317, 318, 319, 320, Aux GYM, Cafeteria, Cafeteria Staff, Main Gym

**STATION #5: 18<sup>TH</sup> & THURMAN (FIELD BY CONCESSION STAND, 7<sup>TH</sup> GRADE TEAM)**

**ROOMS:** 326, 327, 323, 322, 321, 325, 324, 329, 330

### **TORNADO DRILL PROCEDURES**

- TEACHERS SHOULD HAVE REVIEWED THE EXIT PLAN WITH THE STUDENTS.
- P.A. ANNOUNCEMENT WILL BE MADE IN THE EVENT OF POSSIBLE TORNADO DANGER. TORNADO SIREN MAY ALSO BE SOUNDED IN ADDITION TO THE P.A. ANNOUNCEMENT.
- TEACHERS SHOULD CALMLY, QUICKLY, AND QUIETLY MOVE THEIR CLASSES TO THEIR ASSIGNED LOCATION (LISTED BELOW) ON THE 1ST FLOOR AND LOWER LEVEL. NO ONE SHOULD REMAIN ON THE 2ND OR 3<sup>RD</sup> FLOORS!
- THERE SHOULD BE NO TALKING.
- ONCE STUDENTS REPORT TO THEIR ASSIGNED AREA, STUDENTS SHOULD SIT OR SQUAT WITH BACK TO THE WALL, ASSUME AND MAINTAIN A "TUCKED" POSITION WITH HANDS CLASPING THE BACK OF THE HEAD. (THIS MUST TAKE PLACE DURING ALL DRILLS)
- STAY AWAY FROM ALL DOORS, WINDOWS, AND GLASS SHOWCASES.
- ONCE IMMEDIATE DANGER HAS PASSED, ADMINISTRATORS WILL GIVE AN "ALL CLEAR."

☐ 1ST FLOOR: The following rooms:

- 168,180,186 will remain in place.
- 170-173 will report in hallways in front of the room 168-180.
- 102,103,177,176,and174 will report to the Senior hallways.
- The following rooms:
- 160-163 will remain in place.

☐ 2ND FLOOR: The following rooms:

- 201-219 will use the 8th grade back and front stairs to report the library hallway.
- 223-241 will use 7th grade back and front stairs to report to the hallway leading to the small gym.

☐ 3RD FLOOR:

- The 7th Grade Team will ONLY use the BACK STAIRS 7th Grade Stairs to reach the basement. The following rooms will report the following locations:
  - \*008-Merriman and Mack
  - \*013-Persi-Roberts

- \*015-Schopis
- \*016-Stiak and Baker
- The 8th Grade Team will ONLY use the 7th Grade FRONT STAIRS to reach the basement. The team will report to the hallway areas:
  - by room 016-027, 029-030
- The following rooms:
  - 331 will report to Boys RR, and 332 will report to the Girls RR.
- The following rooms:
  - 301,311,338-345 will use the front 7th-grade stairs to report to the basement hallway in front of the boys' & girls' bathrooms.

**COLUMBUS CITY SCHOOLS CRISIS MANAGEMENT PLANS**  
**LOCKDOWN: (THREE LEVELS)**

THIS RESPONSE IS USUALLY USED FOR AN INTRUDER INSIDE OR OUT THE BUILDING.

- **LOCKDOWN: LEVEL 1: NORMAL SCHOOL OPERATIONS (PRECAUTIONARY)**
  - EXTERIOR DOORS AND WINDOWS ARE LOCKED AND SECURED.
  - FREE MOVEMENT WITHIN THE SCHOOL BUILDING.
  - NEVER PROP OPEN EXTERIOR DOORS OR LEAVE WINDOWS OPEN UNSUPERVISED.
  - MAY USE PUBLIC ANNOUNCEMENT (PA) THROUGHOUT THE SCHOOL BUILDING.
- **LOCKDOWN: LEVEL 2 : THREAT/MEDIAL EMERGENCY - IN OR NEARBY THE SCHOOL (CAUTIONARY)**
  - STUDENTS GO INTO THE NEAREST CLASSROOM (NO ONE IN HALLS/RESTROOMS).
  - CLASSROOM INTERIOR/EXTERIOR DOORS AND WINDOWS LOCKED AND SECURED.
  - INSTRUCTION CAN CONTINUE DURING A LEVEL 2 LOCKDOWN.
  - DO NOT RELEASE VIA PA ANNOUNCEMENT.
  - LOCKDOWN MANUALLY RELEASED ONLY BY POLICE, ADMINISTRATOR, SAFETY STAFF, DEAN OF STUDENT, OR CUSTODIANS
- **LOCKDOWN: LEVEL 3 : THREAT IN OR ON SCHOOL PROPERTY (IMMINENT THREAT)**
  - STUDENTS GO INTO THE NEAREST CLASSROOM (NO ONE IN HALLS/RESTROOMS)
  - CLASSROOM INTERIOR/EXTERIOR DOORS AND WINDOWS LOCKED AND SECURED.
  - COVER DOORS AND WINDOWS IF ABLE TO DO SO IN A SAFE MANNER.
  - LOCK AND BARRICADE DOOR (USE LARGE FURNITURE AGAINST DOOR).
  - HIDE OUT OF SITE BEHIND LARGE OBJECTS THROUGHOUT THE CLASSROOM.
  - NO MOVEMENT WITHIN THE LOCKED CLASSROOM.
  - SILENCE ALL CELL PHONES, REMAIN CALM AND QUIET.
  - ACCOUNT FOR ALL STUDENTS IN THE CLASSROOM.

- DO NOT RELEASE VIA PA ANNOUNCEMENT.
- LOCKDOWN MANUALLY RELEASE **ONLY** BY POLICE, ADMINISTRATORS, CUSTODIANS, SAFETY AND SECURITY, AND APPOINTED PERSONNEL.

### **ACTIVE AGGRESSOR/SHOOTER: RUN, HIDE, FIGHT...**

- RUN:
  - EVACUATE STUDENTS AND STAFF SAFELY TO YOUR RELOCATION SITE.
  - LEAVE ALL PERSONAL BELONGING BEHIND.
  - HELP OTHERS TO ESCAPE.
  - WARN OTHERS ALONG THE WAY ABOUT THE DANGER
- HIDE:
  - DIRECT STUDENTS AND STAFF TO THE NEAREST CLASSROOM.
  - LOCK AND BARRICADE DOORS (USE LARGE FURNITURE AGAINST DOOR).
  - HIDE BEHIND LARGE OBJECTS AND OUT OF VIEW.
  - SILENCE **ALL** CELL PHONES, REMAIN CALM AND QUIET.
- FIGHT:
  - AS A LAST RESORT AND ONLY WHEN YOUR LIFE IS IN IMMINENT DANGER.
  - ATTEMPT TO INCAPACITATE AGGRESSOR AND COMMIT TO YOUR ACTIONS.
  - USE WHATEVER OBJECT AVAILABLE TO DEFEND YOURSELF.
- WHEN LAW ENFORCEMENT ARRIVES:
  - KEEP YOUR HANDS UP AND VISIBLE AT ALL TIME.
  - KNOW THAT HELP IS ON THE WAY FOR THE INJURED.
  - GIVE LOCATION AND NUMBER OF AGGRESSORS.
  - PHYSICAL DESCRIPTION OF AGGRESSORS.
  - NUMBER AND TYPE OF WEAPON(S).
  - NUMBER OF POTENTIAL VICTIMS.

### **HIT THE DECK**

THIS RESPONSE IS USUALLY USED IN THE EVENT OF GUNFIRE - USUALLY FOLLOWED BY LOCKDOWN OR EVACUATION WHEN SAFE TO DO SO.

- ANYONE RECOGNIZING IMMEDIATE DANGER SHOUTS, "HIT THE DECK"
- EVERYONE IMMEDIATELY DROPS TO THE GROUND AND LIES FLAT.
- NO ONE SHOULD GET UP UNTIL AN ADULT GIVES DIRECTIONS.

### **EVACUATION**

THIS RESPONSE IS USED FOR FIRES, UNSAFE BUILDINGS (AFTER EXPLOSION OR SEVERE WEATHER DAMAGE) AND BOMB THREATS.

- EVACUATE STUDENTS BY PRIMARY ROUTES, UNLESS INSTRUCTED TO USE ALTERNATE ROUTES. MINIMUM ANNUAL DISTANCE IS 300 FT. (IF EXPLOSION HAZARD EXISTS, CONSIDER MOVING FURTHER AWAY).
- ALL PERSONS MUST LEAVE THE FACILITY.
- CLOSE, BUT DO NOT LOCK, DOORS BEHIND YOU.
- DO NOT RETURN TO BUILDINGS USING A BELL SIGNAL (BELLS CAN MALFUNCTION).
- RETURN TO BUILDING WHEN INSTRUCTED BY INCIDENT COMMANDER OR REPORT TO RELOCATION SITE AS ORDERED.

### **REVERSE EVACUATION**

THIS RESPONSE IS USED FOR SEVERE WEATHER, INTRUDER, SNIPER OR GUNFIRE, OR HAZARDOUS MATERIALS RELEASE.

-MAY BE RAPIDLY FOLLOWED BY LOCKDOWN OR SHELTER-IN-PLACE.

- MOVE INDOORS QUICKLY.
- CLOSE DOORS BEHIND YOU.
- CLOSE WINDOWS ONCE YOU ARE INSIDE

### **SHELTER-IN-PLACE**

THIS RESPONSE IS USED FOR HAZARDOUS MATERIALS IN THE OUTSIDE ENVIRONMENT.

- MOVE EVERYONE INSIDE. IF POSSIBLE, MOVE TO INTERIOR ROOMS ON UPPER-LEVEL FLOORS.
- CLOSE AND LOCK ALL WINDOWS AND DOORS. ASSIGN PERSONNEL TO DOORS TO CONTROL LATE ENTRIES.
- CUSTODIAN WILL IMMEDIATELY SHUT DOWN ALL HVAC UNITS (HEATING, VENTILATION, AND AIR CONDITIONING). SHUT DOWN, EVEN IN DRILLS.
- SEAL OFF ALL OPENINGS WITH TAPE AND PLASTIC (WINDOWS, DOORS, HEAT/AIR UNITS, ELECTRICAL OUTLETS, ETC.)
- AWAIT INSTRUCTIONS FROM PUBLIC OFFICIALS BEFORE EXITING SHELTER.

### **DUCK, COVER, AND HOLD**

THIS RESPONSE IS USUALLY USED FOR EARTHQUAKE, EXPLOSION, AND SEVERE WEATHER.

-MAY BE FOLLOWED BY EVACUATION WHEN SAFE TO MOVE.

FOR TORNADO EVENT, MOVE TO PRE-DESIGNATED AREAS AND ASSUME PROTECTIVE POSITION. IF SUDDEN EVENT OR UNABLE TO REPORT TO PRE-DESIGNATED AREA IN TORNADO EVENT:

- TAKE COVER UNDER TABLES OR DESKS. HOLD ONTO TABLE/DESK LEG OR POSITION DESK AS SHIELD.



- KEEP AS MUCH OF BODY SHIELDED AS POSSIBLE.
- BURY FACE IN ARMS, CLOSE EYES, COVER EARS.
- IF OUTSIDE, LIE ON STOMACH WITH FACE AWAY FROM EVENT, COVER HEAD, FACE, AND AS MUCH SKIN SURFACE AS POSSIBLE. CLOSE EYES, COVER EARS.
- IF SPECIAL NEEDS/HANDICAPPED, DO NOT REMOVE FROM WHEELCHAIR. THOSE STANDING SHOULD SIT.

## **REPORTING BOMB THREATS**

- MOST BOMB THREATS ARE PERPETRATED AS A HOAX TO DISRUPT THE SCHOOL.
- A THREAT MAY BE AUTHENTIC AND APPROPRIATE ACTION SHOULD BE TAKEN IN EACH CASE.
  1. **A BOMB THREAT CHECKLIST SHOULD INCLUDE:**
    - THE EXACT LOCATION OF THE BOMB
    - TIME SET FOR DETONATION
    - WHAT IT LOOKS LIKE
    - WHAT THE EXPLOSIVE IS
    - WHY IT WAS PLACED
    - GET AS MUCH DETAIL AS POSSIBLE ABOUT THE BOMB AND ITS LOCATION.
- IN CASE OF A BOMB THREAT, IMMEDIATELY NOTIFY THE PRINCIPAL OR THE MAIN OFFICE

## **IN THE EVENT OF AN ACTUAL BOMB DISCOVERY IN THE BUILDING OR ON THE SCHOOL GROUNDS**

1. EVACUATE THE BUILDING IMMEDIATELY TO A PRE-DESIGNATED CHECK-IN POINT, AT LEAST 50 FEET FROM THE BUILDING.
2. DO NOT HANDLE OR MOVE THE BOMB
3. TELL THE ADMINISTRATOR/POLICE THE LOCATION OF THE BOMB.
4. HAVE THE CUSTODIAL STAFF AND THE SCHOOL NURSE AVAILABLE FOR ADVISORY DUTY AND FIRST AID.

IF EVACUATION IS MADE, THE FOLLOWING SHOULD BE CONSIDERED:

1. INSPECT EXITS FIRST AND IDENTIFY ALTERNATIVE EVACUATION ROUTES, SUCH AS CLASSROOM ENTRANCES, DELIVERY ENTRANCES, LOADING DOCKS, ETC.
2. EVACUATE TO A MINIMUM OF 500 FEET FROM THE BUILDING.
3. TEACHERS WILL MAKE VISUAL CHECKS OF THEIR CLASSROOMS, REPORTING ANYTHING UNUSUAL TO POLICE.  
DO NOT TOUCH ANYTHING SUSPICIOUS.
4. TEACHERS WILL BE RESPONSIBLE FOR STUDENTS IN THEIR ROOMS AT THE TIME OF EVACUATION.
5. TEACHERS WILL TAKE ATTENDANCE AT THE EVACUATION ASSEMBLY AREA AND MAINTAIN CALM.

### **HALL PASSES:**

Teachers and staff will use colored grade-level hall passes but can also use written hall passes if necessary.

Restroom doors will remain locked at all times, and you **MUST** show your pass before a hall monitor will give you access to the restroom.

### **BULLYING/HARASSMENT:**

Please tell a trusted staff member (teachers, counselors, safety and security, secretary, custodial staff, coach, or administrator if you are being bullied or harassed by others.

### **LOCKERS:**

- Students will be assigned to lockers at the start of the school year, and please check the Student Infinite Campus Portal.
- Students will place backpacks or bookbags in the locker. Backpacks or bookbags are not permitted in the classroom.

### **MEDICATION:**

Written permission must be documented with the school nurse (**Fabian or Jackson**) to take medication at school.

All medicines are stored in the nurse's office in the original container displaying the prescription. Teachers are prohibited from dispensing medication of any kind.

**ELECTRONIC DEVICES/TEXTBOOK:**

Cell phones are permitted in school, and we ask that they be turned OFF. They are not to be out, and you are not permitted to be on them once you enter the classroom or use them in hallways during class change. The same applies to Headphones, AirPods, iPods and other MP3 players. If you need to make a phone call, ask your classroom teacher to give you a pass to come to the main office in an emergency.

**CHROMEBOOK**

- Chromebook carts are available to store shared Chromebooks, and teachers will assigned during class activities.
- The students will have access to Chromebooks for classwork or activities. Chromebooks must be returned to the teacher at the end of each period.
- Students can have their devices but must use the district-issued Chromebooks during district or state assessments.





# STUDENT DRESS CODE

## A Basic Head-to-Toe Guide on What not to Wear to School

*The Columbus City Schools Dress Code is enforced at school and school functions not open to the public. It stresses decency, good taste and a positive learning environment. Principals may further define the dress code for their buildings.*

*This is a basic guideline; see the full Student Dress Code for more details including building-specific uniform guidelines. Code is available online at: [www.columbus.k12.oh.us](http://www.columbus.k12.oh.us); click on the "Parents & Students" box then select "Student Dress Code" or "Uniform Requirements"*

### GENERAL

- Clothing should properly fit; size should not interfere with normal school activities - not tight or formfitting nor "saggy" or too full
- Clothing must be neat and clean.
- Messages (images or writing) on clothing, accessories and jewelry cannot promote violence, sex, prejudice, drugs, alcohol or tobacco - directly or implied
- No gang-related apparel
- Do not wear sleepwear/pajamas

### HEAD

- Nothing is to be worn on the head inside buildings other than for religious reasons, including ball caps, knit caps, and bandanas
- Sunglasses are not to be worn inside buildings

### UPPER BODY

- Shirts are not to be tight or formfitting
- Undergarments, including undershirts, must be concealed at all times
- No bare midriffs. A student must be able to raise arms above her/his head without skin being exposed
- No sheer or see-through clothing
- Shoulders must be covered
- Cleavage/breasts must be covered; no low-cut tops

### LOWER BODY

- Pants, shorts, skirts and skorts are not to be tight or formfitting
- Waist sizes must not be more than one inch larger than the correctly measured size; pants are not to hang below the waist
- All undergarments must be concealed at all times, including shorts worn under other pants
- Shorts, skirts and skorts must be mid-thigh or longer and hemmed; (other guidelines apply for phys. ed. classes)
- Legs of pants are not to drag on the ground
- There is to be no printing on the seat area
- Belts are not to be more than three inches longer than the student's waist size
- Pants cannot be gathered or drawn together at the waist
- Bib-type attire must have straps buttoned appropriately

### FEET

- Shoes must be worn at all times.
- No flip-flops, bedroom slippers or beach shoes

### WHAT NOT TO WEAR TO SCHOOL



**QUESTIONS? CALL (614) 365-5850**  
Student Assistance, Intervention & Outreach  
or visit [www.columbus.k12.oh.us](http://www.columbus.k12.oh.us)



# South HS 7-12 Unacceptable Wear



(Also refer to your Student Handbook for District Policy)

<b>NO LOUNGE/ PAJAMA PANTS</b> 	<b>NO TIGHTS</b> 	<b>NO HATS/CAPS</b> 	<b>NO SUNGLASSES</b> 
<b>NO BUBBLE SLIDES</b> 	<b>NO OPEN-TOE SLIDES</b> 	<b>NO BONNETS NOR BANDANAS</b> 	
<b>NO MID-RIF/SHORT SHIRTS</b> 	<b>NO BODYCONFITTED DRESSES/SKIRTS/SHORTS</b> 	<b>NO JEANS WITH HOLES ABOVE THE KNEES</b>  <small>May be worn <u>ONLY</u> with tights underneath. NO SKIN EXPOSED!</small>	

- ❖ Hoodies are permitted, but NO hood over your head.

## **ITEMS NOT PERMISSIBLE FOR BOYS OR GIRLS**

- All **RED, BLACK, OR BLUE.**
- Outerwear (jackets, vests, coats) may not be worn in the school building.
- No see-through shirts, pants, shorts, skirts, or any articles.
- Sleeveless tops or any top too short to STAY tucked in.
- Any current “fad” the staff deems inappropriate for school.
- No bib overalls without undershirt.

## **SOUTH GEAR:**

- Click on the link to purchase South Gear
  - [SHS Gears](#)

## **HALL SWEEPS**

Another vital priority at South 7-12 School is ensuring students are in their classrooms where learning takes place. When students do not arrive at their classes in a timely manner, they miss opportunities to grow and interfere with others' learning processes. Unwarranted disruptions impede the educational process. In addition to the regular school bell, a second bell rings to let students and teachers know that class should begin. This is known as the tardy bell. All students are expected to be in their classes before the tardy bell rings. Students who do not abide by this school rule will be warned. If a student repeatedly violates this school rule, a parent or guardian will be asked to attend a conference with the student's assigned administrator because lingering in the hallways, corridors and outside of the building is a safety concern for the school. We do not expect this to be a

growing problem, but we want to be proactive. Please speak with your student about the importance of getting to class (school) on time. Together we can nurture an environment of academic, athletic and attendance excellence. Thanks for your continued support.

### **ATTENDANCE ABSENTEEISM**

**CLASS BEGINS PROMPTLY AT 7:30 A.M. GOOD ATTENDANCE IMPROVES YOUR ACADEMICS, AND GOOD ATTENDANCE IN SCHOOL CARRIES OVER TO GOOD ATTENDANCE AT THE WORK SITE.**

THERE ARE ONLY 5 STATE-APPROVED EXCUSED ABSENCES: SICKNESS, DEATH IN THE FAMILY, EMERGENCY, RELIGIOUS HOLIDAY, OR THE SUPERINTENDENT'S DECISION TO CLOSE SCHOOL (I.E., calamity day)

NINE UNEXCUSED ABSENCES WITHIN A GRADING PERIOD MAY RESULT IN FAILURE OF THE CLASS. IF YOU ARE ABSENT, HAVE YOUR PARENT CONTACT THE ATTENDANCE OFFICE ([614-365-5535](tel:614-365-5535)) THE DAY YOU ARE ABSENT WITH THE REASON FOR YOUR ABSENTEEISM.

BRING A NOTE THE DAY YOU RETURN TO SCHOOL FROM YOUR PARENT WITH THE REASON FOR YOUR ABSENTEEISM. IF SOMETHING PREVENTS YOU FROM BRINGING THE NOTE IN THE DAY YOU RETURN, BRING THE NOTE IN AS SOON AS POSSIBLE.

TURN THE NOTE INTO THE ATTENDANCE OFFICE OR ONE OF YOUR TEACHERS. MAKE UP ALL OF YOUR MISSED WORK BY YOUR TEACHER'S DEADLINES.

### **TARDINESS TO SCHOOL**

IF YOU ARE TARDY TO SCHOOL, REPORT TO THE RECORD/ATTENDANCE OFFICE FOR A PINK ADMIT SLIP AND REPORT TO YOUR CLASS IMMEDIATELY.



STUDENTS WHO DEMONSTRATE CHRONIC TARDINESS  
WILL MEET WITH THEIR GRADE-LEVEL  
ADMINISTRATOR TO DISCUSS CONSEQUENCES.

HB410 TEAM MEETINGS WILL BE TRIGGERED WHEN  
STUDENTS ARE TARDY, SKIPPING, OR CHRONICALLY  
ABSENT FROM CLASSES/SCHOOL.

**HABITUAL TRUANCY**

STUDENTS SHALL ARRIVE TO SCHOOL AND BE IN THEIR CLASSROOM  
FOR EACH OF THEIR ASSIGNED CLASSES AT THE SCHEDULED TIME. PER  
OHIO LAW, A STUDENT WILL BE CONSIDERED HABITUALLY TRUANT IF  
THE STUDENT IS ABSENT- WITHOUT A LEGITIMATE EXCUSE.

- FOR THIRTY (30) OR MORE CONSECUTIVE HOURS, OR
- FOR FORTY-TWO (42) OR MORE HOURS IN ONE (1) SCHOOL MONTH,  
OR
- FOR SEVENTY-TWO (72) OR MORE HOURS IN ONE (1) SCHOOL  
YEAR.

INTERVENTIONS FOR HABITUAL TRUANT STUDENTS

Interventions for Habitual Truant students:

School Attendance Team Intervention	HB 410: The law requires a student who exceeds the “habitual truant” thresholds to be assigned to an absence intervention team where members of the team will include the parent/guardian and designated school staff. The team will develop an intervention plan to address the attendance barriers. This plan will be monitored for progress. In the event progress is not made within a 60-day period of time, the absence team is required to file a complaint for truancy with the Franklin County Juvenile Court
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IF THE STUDENT FAILS TO MAKE PROGRESS ON THE PLAN, THE HB410 WILL MEET TO RECOMMEND THE DISTRICT WILL REPORT THE STUDENT TO JUVENILE COURT (Ohio Revised Code §3321.19).

### **EARLY DEPARTURE**

IF YOU MUST LEAVE SCHOOL EARLY, HAVE YOUR PARENT CALL THE ATTENDANCE OFFICE OR SEND A NOTE THE DAY OF YOUR APPOINTMENT. EARLY RELEASE NOTES SHOULD BE TURNED IN IMMEDIATELY. THE ATTENDANCE OFFICE WILL VERIFY YOUR APPOINTMENT AND PROVIDE YOU WITH AN "EXCUSED FROM SCHOOL" SLIP AT THE APPROPRIATE TIME.

### ***DO NOT LEAVE SCHOOL WITHOUT A PARENT SIGNING YOU OUT AT THE ATTENDANCE OFFICE.***

**IF YOU LEAVE WITHOUT PERMISSION, CONSEQUENCES CAN BE ASSIGNED BY YOUR ADMINISTRATOR.**

### **SUSPENSION ATTENDANCE POLICY**

When a student is given an out-of-school suspension, the student should be provided with classwork for the suspension period. This is done in compliance with the Guide to Positive Student Behavior, which states that "classwork must be provided when the consequence is out-of-school suspension." It is the responsibility of the parent or guardian to obtain the student's assignments.

Within five (5) school days of a student's return to the school from suspension, all assignments are to be submitted to the appropriate teachers for their review. No assignments shall be accepted after this period. If a student has NOT COMPLETED the work assigned in each of their scheduled courses, the absence will be marked unexcused." Accumulating unexcused absences will result in truancy.

**USE A BETTER WORD**



To improve the climate and the culture at South High School, we are asking students to refrain from using profanity. We want to create an environment that mirrors your future employers' expectations for you. Remember, if you need to express yourself, USE A BETTER WORD, expand your vocabulary, and make sure it is acceptable in the workforce.

### **SCHEDULES**

## **CAN I CHANGE MY SCHEDULE?**

SCHEDULES CAN BE CHANGED WITH THE PERMISSION OF YOUR COUNSELOR OR ADMINISTRATOR IF:

1. It is required to remain on track for graduation.
2. If the situation is deemed mutually beneficial for the student, the counselor and your administrator will jointly proceed with the change.

## **WHERE DO I GO TO GET MY SCHEDULE CHANGED?**

STEP 1: TO CHANGE YOUR SCHEDULE, A REQUEST TO YOUR COUNSELOR BY EMAIL IS REQUIRED.

### **Middle School:**

**Ms. Rose: Grades 7th-8th**

### **High School:**

**Mrs. Lee Gala-Crowder: Grades 9-12**

- **Last Names: A-Ha**

**Mrs. Stephany Cobb 9-12**

- **Last Names: He-Pa**

**Ms. Sharee Thigpen: Grades 9-12**

- **Last Names: Pe-Z**

STEP 2: WAIT UNTIL YOUR COUNSELOR REQUESTS TO MEET WITH YOU.

## **CAN I GO TO THE OFFICE AND WAIT UNTIL MY SCHEDULE IS CHANGED?**

NO! MISSING OTHER CLASSES WILL CAUSE YOU TO FALL BEHIND IN YOUR WORK. THERE IS NO GUARANTEE THAT YOUR SCHEDULE WILL BE CHANGED.

## **REMEMBER!**

SCHEDULES WILL NOT BE CHANGED FOR FRIVOLOUS REASONS. THE COURSES YOU TAKE NOW WILL HELP YOU TO GRADUATE FROM HIGH SCHOOL AND PREPARE YOU FOR COLLEGE. (COLLEGE WILL GIVE YOU MANY EMPLOYMENT OPTIONS). FOLLOW YOUR SCHEDULE. THE COUNSELOR OR AN ADMINISTRATOR WILL CALL YOU IF IT IS NECESSARY TO CHANGE YOUR SCHEDULE.

## **HIGH SCHOOL GRADE LEVEL PROMOTION POLICY**

In grades 9-12, a student will not receive credit in a course if s/he has been truant more than ten percent (10%) of the required attendance days, unless the Principal and the teacher agree that the student is academically prepared to receive credit. Each year, students must earn at least five (5) credits, four (4) of which must be in the required curriculum, to be promoted to the next grade level. Of the four (4) required, one (1) must be in mathematics and one (1) in English at each grade level:

- |           |  |
|-----------|--|
| Grade 12: | At least 15 credits are required for June graduation. A student must earn at least fifteen (15) credits, twelve (12) of which must be in the required curriculum courses, pass math and English class. |
| Grade 11: | At least 10 credits. A student must earn at least ten (10) credits, eight (8) of which must be in the required curriculum courses.   |
| Grade 10: | At least 5 credits. A student must earn at least five (5) credits, four (4) of which must be in the required curriculum courses.   |

**"Required Curriculum"**, In grades 9-12, required curriculum means the core courses that include English, mathematics, science, social studies, health, and physical education. One (1) technology course and one (1) academic elective course will be considered to be part of the core required curriculum.

## **Grading Policy**

### **Philosophy**

Columbus City School students will achieve academic mastery as defined by local, state, and national standards. Indicators of student mastery include the ability to teach what they know, use content language, think critically and create new meaning. Students will have many opportunities to internalize and demonstrate their understanding of newly acquired information, skills, and processes that are tied to rigorous academic standards.

Grades will accurately reflect student's learning and mastery in a course. Formative assessments, re-teaching and multiple opportunities to achieve mastery are foundational to effective teaching and learning. Teachers will use various assessments to evaluate the level of student performance and assign grades according to district policy. The administrators and teachers must thoroughly understand and communicate grading practices to students, parents, and the community.

### **Grading Measures**

The following grading measures will be considered to calculate final grades for middle and high school students:

- ☐ Classroom engagement;
- ☐ Projects, research papers, performance assessments;
- ☐ Homework;
- ☐ Classwork/labs;
- ☐ Quizzes;
- ☐ Tests

District-made assessments may be calculated into term or final grades, as test grades, at the teacher's discretion, with the exception of the

'beginning of year' (BOY) assessments which are not calculated into term or final grades.

There should be consistency within and among same grade level and/or content in each building.

The grading parameters shall be published to students and parents at the beginning of the school year or semester by the teacher for each course through the course expectations document or syllabus.

Documentation of the published and distributed grading parameters will be maintained by the teacher until the last day for which grade changes may be requested at the District level.

### **Grade Determination Incl. +/- Scale For Quarter and Final Grades**

The following academic grading scale shall be used in grades six through twelve for all courses and content areas:

<b>GRADE</b>	<b>QUALITY POINT SCALE</b>	<b>AP/WEIGHTED SCALE</b>
92 – 100 = A	4.000	5.000
90 – 91.99 = A-	3.700	4.625
88 – 89.99 = B+	3.300	4.125
82 – 87.99 = B	3.000	3.750
80 – 81.99 = B-	2.700	3.375
78 – 79.99 = C+	2.300	2.875
72 – 77.99 = C	2.000	2.500



70 – 71.99 = C-	1.700	2.120
68 – 69.99 = D+	1.300	1.625
62 – 67.99 = D	1.000	1.250
60 – 61.99 = D-	0.650	0.875
0 – 59.99 = F	0.000	0.000

AP/Weighted scale will be a weighted factor of 1.25.

### Calculating Final Grade

Beginning in the 2014-15 school year and thereafter, final grades will be given based on the Final Grade Calculation Table below:

GRADE	QUALITY POINT SCALE	GRADE AP/WEIGHTED	AP/WEIG HTED SCALE
3.85 - 4.00 = A	4.000	4.812 - 5.000 = A	5.000
3.50 - 3.84 = A-	3.700	4.375 - 4.811 = A-	4.625
3.15 - 3.49 = B+	3.300	3.937 - 4.374 = B+	4.125
2.85 - 3.14 = B	3.000	3.562 - 3.936 = B	3.750

2.50 - 2.84 = B-	2.700	3.125 - 3.561 = B-	3.375
2.15 - 2.49 = C+	2.300	2.687 - 3.124 = C+	2.875
1.85 - 2.14 = C	2.000	2.312 - 2.686 = C	2.500
1.50 - 1.84 = C-	1.700	1.875 - 2.311 = C-	2.120
1.15 - 1.49 = D+	1.300	1.437 - 1.874 = D+	1.625
0.85 - 1.14 = D	1.000	1.062 - 1.436 = D	1.250
0.50 - 0.84 = D-	0.650	0.625 - 1.061 = D-	0.875
0.00 - 0.49 = F	0.000	0.000 - 0.624 = F	0.000

### **Courses Granting One (1) Credit or More**

For a course granting one (1) or more credits, the final grade shall be calculated by first doubling and adding the quality points for each term's grade, and then adding those quality points and the quality points for the final exam grade. The total shall then be divided by the sum of double the total terms in which the course was offered plus 1. The final grade shall be determined by applying the resulting quality points to the above Final Grade Calculation scale. Beginning with the 2015-16 school year, a student must have a passing grade for two (2) or more grading periods or must pass one (1) grading period and the final examination in order to earn credit for the course.

The resulting quality point total must be within the range of the grade column of the Final Grade Calculation scale in order for the grade to be earned.

### **Courses Granting Fewer Than One (1) Credit**

For a course granting less than one (1) credit for which a final exam is not given, the final grade shall be calculated by adding the quality points for each term's grade. The total shall then be divided by the total number of terms in which the course was offered. The final grade shall be determined by applying the resulting quality points to the above Final Grade Calculation scale.

For a course granting less than one (1) credit for which a final exam is given at the discretion of the teacher, the final grade shall be calculated by first doubling and adding the quality points for each term's grade, and then adding those quality points and the quality points for the final exam grade. The total shall then be divided by double the sum of the total number of terms in which the course was offered plus. The final grade shall be determined by applying the resulting quality points to the above Final Grade Calculation scale.

The resulting quality point total must be within the range of the grade column in order for the grade to be earned.

### **Final Exams**

All courses granting 1.0 high school credit or more, will administer a final exam. A final exam schedule will be published by the District and according to Ohio's student attendance requirements, exams will not be administered earlier than the scheduled dates. Seniors with an "A" average in a course may be exempted from a final exam, unless otherwise prohibited by State law.

All high school courses granting less than 1.0 credit that do not have a final exam administered at the discretion of the teacher and all middle school courses, will have final grades calculated by averaging grades from each term in which the course was offered using the above academic grading scale.

## **Course Drops**

For purposes of this policy, "penalty of grade" means a grade of "F" which will be counted as 0.0 in the student's overall high school grade point average and which will be reflected on the student's official transcript.

High school and middle school students enrolled in a semester course for high school credit may drop the course by the twenty-fifth (25th) day of the first grading period of the semester without penalty of grade.

High school and middle school students enrolled in a semester blocked course for high school credit may drop the course up to the thirteenth (13th) day of the first grading period of the semester without penalty of grade.

High school and middle school students enrolled in a year-long course for high school credit may drop the course by the end of the fortieth (40th) day of the first grading period of the course without penalty of grade.

Dropping a course should be a rare occurrence. The administrator, teacher, student and parent must be included in decisions regarding dropping a course and a parent or guardian shall be required to approve the course drop in writing.

## **Course Additions**

High school and middle school students may enroll in a year-long course for high school credit up through the third Friday of the first grading period. High school and middle school students may enroll in a semester course for high school credit up until the second Friday of the semester. For blocked semester courses, students shall have until the second Wednesday of the semester to add a course for high school credit. Students shall not be permitted to enroll in a course after these deadlines have passed.

## **Graduating Senior Failing Grades**

By the conclusion of each graduating senior's seventh (7th) semester of their high school career, or the equivalent thereof, the principal, or principal's designee, shall make reasonable efforts to establish personal contact with the parent(s) or guardian(s) of any senior whose

performance indicates that the student may not be eligible to graduate at the end of second semester. Documentation of notification to parent(s) or guardian(s) shall be maintained by the school.

### **Incomplete Grades – Quarterly and Final**

At the conclusion of a grading period for a semester-based or year-long course, with the approval of the principal, teachers may give students who are absent for extended periods of time an "incomplete" grade (I) for documented excused absences that are in alignment to policy 5215 Student Attendance. The student will be given the opportunity to make up the work and have the incomplete grade changed to a standard grade in accordance with the District's grading scale set forth in this policy. The amount of time given to the student to make up the work will equal the number of days the student has been absent from the class. Any work not made up as provided herein will be recorded as failing and the final course grade will be calculated accordingly. For the purposes of Ohio High School Athletic Association athletic eligibility, a grade of Incomplete will be calculated as 0.0 in the quarterly grade point average.

### **Repeat Courses**

With the approval of the Principal, a student may repeat a Columbus City Schools course in order to raise his/her grade. Both grades received shall be entered on the student's transcript, but the student shall receive credit only once for taking the course. The highest grade received shall be used in determining the student's overall grade point average.

### **Student Withdrawal**

Students withdrawing from a District school shall be given the letter grade they have earned in each subject up to the date of the withdrawal. Credit will not be granted unless the course has been completed prior to withdrawing from the school.

### **Test Preparation Coursework**

Assignment of letter grades (A-F) for test preparation coursework is difficult as students may demonstrate progress towards mastery, but not mastery in and of itself. Therefore, students engaged in test preparation coursework for Ohio's assessments and/or college test preparation will be graded using a "Pass/Fail Grading Scale". Similar to the grading scale outlined in this policy/document, students must complete sixty percent

(60%) of the coursework and demonstrate progress for a grade of "P". A P/F course shall not count in the calculation of a student's GPA.

### **Transfer Grades**

Students transferring from another school system or private school shall be given the quarter/semester grade the sending school indicates. The student's final grade is determined by combining the transferred quarter or semester grades and the grades earned in the District's school according to the guidelines provided in this document. If the transferring school is not on the quarter/semester system, the Superintendent's designee will calculate the weight of the grading periods' grades given by the transferring district. All transfer credits and final grades will be reported on the student's record and transcript according to the scale and GPA calculations of the transferring district.

### **Valedictorian and Salutatorian**

High schools shall determine the basis for determining a senior class valedictorian(s) and salutatorian(s). The factors for determining class valedictorian(s) and salutatorian(s) shall be published in the school's student handbook at the time the students enter their freshmen year.

### **STUDENT CONDUCT:**

BE IN SCHOOL. BE ON TIME. NO DISRUPTIONS. RESPECT OTHER PEOPLE. HAVE THE MATERIALS YOU NEED. DRESS APPROPRIATELY. FOLLOW DIRECTIONS.

READ THE BOARD ISSUED [GUIDE TO STUDENT SUCCESS](#). SMOKING ANYWHERE ON SCHOOL PROPERTY IS NOT PERMITTED. HATS, BANDANAS OR ANY TYPE OF HEADWEAR MUST BE REMOVED UPON ENTERING THE BUILDING. ALL MEDIA PLAYERS SHOULD BE LEFT AT HOME. FIGHTING WILL NOT BE TOLERATED. PLAYING CARDS AND/OR DICE ARE NOT ALLOWED AT SCHOOL. CONTROL YOUR LANGUAGE. SHORT SHORTS, BARE MIDRIFTS, OR TANK TOPS ARE NOT APPROPRIATE FOR SCHOOL. "SAGGING" IS NOT PERMITTED AT ANY TIME. LASER PENS ARE NOT ALLOWED. DRUGS AND ALCOHOL ARE PROHIBITED ON SCHOOL PROPERTY. SITTING IN A CAR ON SCHOOL PROPERTY DURING THE SCHOOL DAY IS NOT PERMITTED. WEAPONS, OF ANY KIND, ON SCHOOL PROPERTY ARE AGAINST SCHOOL

## **REGULATIONS.**

PROFANITY WILL NOT BE TOLERATED — NO GANG IDENTIFIERS.  
PLEASE DO NOT WEAR KNOWN GANG COLORS (SEE STUDENT CODE  
OF CONDUCT) — NO LOITERING OUTSIDE OF BUILDING OR IN CARS.

STUDENTS ARE NOT PERMITTED IN THE HALLS WITHOUT AN ESCORT.  
DON'T LEAVE THE BUILDING WITHOUT PERMISSION OR A PARENT  
SIGNING YOU OUT AT THE ATTENDANCE OFFICE.

THE ADMINISTRATION AND STAFF OF SOUTH 7-12 SCHOOL RETAIN  
THE RIGHT TO RULE ON ANY BEHAVIOR OR ACTIONS CONSIDERED  
INAPPROPRIATE AND TO APPLY AN APPROPRIATE CORRECTIVE  
MEASURE.

## **CONSEQUENCES:**

DEPENDING ON THE SEVERITY OF THE OFFENSE, THE RANGE OF  
DISCIPLINARY ACTIONS MIGHT INCLUDE STUDENT CONFERENCE,  
PARENT CONFERENCE, LUNCH DETENTION, SUSPENSION, EXPULSION  
OR OTHER FORMS OF DISCIPLINE DEEMED APPROPRIATE.

## **MISCONDUCT**

EVERY TEACHER IS INVOLVED WITH DISCIPLINE, BUT STUDENTS WHO  
RECEIVE A BEHAVIOR REFERRAL WILL BE ADDRESSED BY THE GRADE  
LEVEL ADMIN:

- |                            |                             |
|----------------------------|-----------------------------|
| ● <b>Ms. Foshee-Hatton</b> | <b>11th - 12th Grade</b>    |
| ● <b>Mr. Lam</b>           | <b>10th - Grade</b>         |
| ● <b>Ms. Hister</b>        | <b>9th Grade</b>            |
| ● <b>Mrs. Robinson</b>     | <b>7th - 8th Grades</b>     |
| ● <b>Mrs. Nickerson</b>    | <b>All Grades as needed</b> |

**ALTHOUGH EACH STUDENT HAS AN ASSIGNED ADMIN, ALL ADMINS**

**CAN ADMINISTER DISCIPLINE TO ANY GRADE LEVEL.**



## **Home of the Bulldogs!!!!**

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*\*\*Students will also be required to read and follow the Columbus City School's Guide to Student Conduct.*

*Signature Due on: Friday, September 8, 2023*

*By Signing below Parent and Student are agreeing to follow all guidelines in the South Student Handbook*

*Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_*

*Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_*